



COMMUNITY ACTION OF NAPA VALLEY

JOB DESCRIPTION

Program: Meals on Wheels Program

Position Title: Volunteer Kitchen Assistant

Reports To: Site Managers

Essential Duties and Responsibilities:

1. Serve food at meal site.
2. Clean up kitchen and dining room.
3. Wash and sanitize all serving pans and equipment.
4. Wash and sanitize all, plates, glasses, cups and silverware.
5. Wash and sanitize all eating and serving tables.
6. Comply with established CANV procedures.
7. Perform other related duties as assigned.